2013

Time : 3 hours

Full Marks : 80

Candidates are required to give their answers in their own words as far as practicable.

The questions are of equal value.

Answer any four questions in which Q. No. 1 is compulsory.

1. Answer the following multiple choice questions.
   Select the correct answer from the given alternatives :

   (i) Management is needed :

   (a) Lower Level
   (b) Middle Level
   (c) Top Level
   (d) All of these

   (ii) 'Management means decision-making.'
   This statement is of :

   (a) Moore

SA – 1/2  (Turn over)
(b) Simon
(c) Davis
(d) Appley

(iii) Fayol was the resident of:
(a) Germany
(b) France
(c) America
(d) Italy

(iv) Human School was propounded by:
(a) Urwick
(b) Terry
(c) Elton Mayo
(d) Fayol

(v) Which of the following is the simplest type of plan?
(a) Purpose
(b) Rule
(c) Programme
(d) Budget

SA – 1/2 (2) Contd.
(vi) Which one is the better teacher?
   (a) Experience
   (b) Experimentation
   (c) Research and Development
   (d) None of these

(vii) The aim of manager is to create:
   (a) Surplus
   (b) Profit
   (c) Both (a) and (b)
   (d) None of these

(viii) Issuing of order is:
   (a) Upward Communication
   (b) Downward Communication
   (c) Informal Communication
   (d) Gestural Communication

(ix) A leader guides because of:
   (a) Authority
   (b) Power
   (c) Influence
   (d) Fear

SA – 1/2 (3) (Turn over)
(x) Maximum discipline exists in:
   (a) Line and Staff Organisation
   (b) Committee Organisation
   (c) Line Organisation
   (d) Functional Organisation

2. What do you mean by management? Discuss the different concepts of management.

3. Explain the various schools of management thought.

4. Define Decision-making. What are the steps involved in decision-making process.

5. Define Planning. Explain the different types of plan in detail.

6. What do you understand by communication? Examine the different barriers of communication.

7. What is meant by co-ordination? Explain the different principles of co-ordination.

8. Define control. Describe the different techniques of control.

SA – 1/2 (50) ( 4 ) MGT/S-1/1/13