2008-09

Time : 3 hours

Full Marks : 80

Candidates are required to give their answers in their own words as far as practicable.

The figures in the margin indicate full marks.

Answer from both the Groups as directed.

Group – A

(Compulsory)

Answer all questions : 2\times 10 = 20

1. Write True / False :

(a) UNIX is an OS (Operating System).

(b) BASIC and COBOL are Programming Languages.

(c) Printer is an Output Device.

(d) Control Unit and ALU are internal parts of CPU.

(e) ROM is a volatile memory.

EL – 25/1

(Turn over)
(f) DIR and COPY are MS-DOS commands.

Fill in the blanks:

(g) A hybrid computer is a combination of both _______ and _______ computers.

(h) An assembly language program contains _______ hence it is also called mnemonic language.

(i) _______ is a translator which accepts high level language program as input and produces machine code as output.

(j) EPROM stands for _______.

Group – B

(Long Type Questions)

Answer any four questions.

1. What is a Computer? Discuss the history and evolution of computers in brief. 15

3. Give a block diagram of a computer and explain any one unit in detail. 15

4. What do you mean by computer programming?

EL – 25/1 (2) Contd.
How many types of computer programming languages are there? 15

5. How will you display the system information of your computer? 15

6. Create a data file containing Name, Prog-of-Study, Address, City, Pincode etc (minimum 10 students). Also create an invitation letter for the students. Use Mail Merge feature of MS-WORD that creates invitation letter for each student using the data file created. (Write steps only). 15

7. Create a Power Point Presentation (PPT) of five slides highlighting your BBA programme using MS-POWER POINT. The first slide should have two column bulleted text, another having clip-art, one having a table and the last two having drawing and pictures. All the slides should have simple animation. (Write steps). 15

8. How many types of referencing are there in MS-EXCEL? Explain them with example. 15

EL – 25/1 (3) (Turn over)
(Short Type Questions)

9. Write short notes on the following:
   (a) Mouse
   (b) Menu Bar
   (c) Folder
   (d) Recycle bin

10. Write short notes on the following:
    (a) Macro
    (b) Keyboard shortcuts
    (c) Bookmark
    (d) Internet

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EL – 25/1 (250) (4) Mgt/I/Sub02/09 – II